



# EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Nominations & By-Laws Committee via Zoom

Meeting Minutes

November 1, 2022

3:00 pm

**Purpose:** This committee will approve and ensure adherence to the Coalition's Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition's required membership composition.

## Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

**Committee Members:** **Dr. Kelly Roy**, Chair Professor/Early Childhood Education Coordinator, Florida Southwestern State College; **Rebecca McKellar**, Creative World Schools, Private For-Profit Child Care; **Kim Ross**, Ross Dynasty Cares

**Committee Members, Absent:** **Mary Grace Romo**, Director, Early Childhood Learning Services, Lee County Public Schools  
**Tanya Williams**, Director, Collier County Library Designee-Collier Board of County Commissioners.

**Staff Members:** **Susan Block**, Chief Executive Officer

Agenda Items	Discussion	Actions
<b>Welcome &amp; Public Comment</b>	Meeting opened at 3:02 PM	<ul style="list-style-type: none"> <li>• Quorum was established</li> </ul>
<b>Approval of Meeting Minutes for September 8, 2022</b>	The minutes of the September 8, 2022, Nominations and Bylaws Committee were presented for approval	<ul style="list-style-type: none"> <li>• Motion to approve by Rebecca McKellar. Second by Kim Ross. Motion approved</li> </ul>
<b>ELC Update</b> <ul style="list-style-type: none"> <li>• <b>Items from 9/28/22</b></li> <li>• <b>BOCC Collier Designee</b></li> </ul>	<ul style="list-style-type: none"> <li>• Business items from this committee for the cancelled 9/28/22 board meeting will appear on the 11/16/22 board meeting agenda.</li> <li>• Susan Block has requested a replacement designee from the Collier County Manager for Tanya Williams due to non-participation.</li> </ul>	
<b>Board Development:</b> <ul style="list-style-type: none"> <li>• Strategic Planning: Dashboard – table for January meetings</li> </ul>	<ul style="list-style-type: none"> <li>• Hurricane response activities have delayed the development of a strategic planning dashboard.</li> </ul>	<ul style="list-style-type: none"> <li>• Susan Block will work with the ELC staff to present a dashboard in January</li> </ul>

<p><b>Managing Appeals Hearing Committees</b></p> <ul style="list-style-type: none"> <li>• Discussion and Recommendation about Organizing</li> </ul>	<p>Considering the need for four different appeals hearings and the challenges associated with organizing, Susan Block asked for input on the idea of the creation of a standing committee. After some discussion, the consensus was that this needed some discussion and attention at the board level.</p>	<ul style="list-style-type: none"> <li>• This issue will be highlighted at the November 16, 2022, board meeting.</li> </ul>
<p><b>Review of Board Vacancies and Recruitment Efforts:</b></p> <ul style="list-style-type: none"> <li>• Current Roster: Status Update and Roster Review</li> <li>• Approval of Correction: Michele King</li> <li>• Approval of Second Term: Jason Himschoot</li> <li>• Governor’s Appointees: Developing a Recruitment Strategy</li> <li>• Review and approve Prospective Business Sector Members <ul style="list-style-type: none"> <li>-Laura Bright</li> <li>Sharon Bayata Love</li> </ul> </li> <li>• Succession Planning: ELC Board of Directors <ul style="list-style-type: none"> <li>-Slate of Officers</li> </ul> </li> </ul>	<p>The second term of Marshall Bower ends 12/31/22 and a replacement for the Interim Chair (or Gubernatorial Appointee for this position) is needed</p> <p>Notes related to a term correction for Michele King and the approval of a second term were presented. Jason Himschoot declined the opportunity to serve another term on the ELC board due to work conflicts. This was removed from the vote.</p> <p>Recruitment strategies for the gubernatorial appointees are needed to ensure appropriate board representation. Other suggestions for recruitment include Social Media postings, community events where board members are participating and the possibility that snowbirds (those who are only seasonal Florida residents) be considered with the ability to participate via Zoom when not situated locally.</p> <p>Laura Bright’s application for board membership was presented by Susan Block. She has been serving on the ELC Finance Committee this past year.</p> <p>Sharon Bayata Love’s application was not available for consideration. She is a family law attorney practicing in Naples. Her application will be considered when received by the board.</p> <p>Doug Szabo will continue as Vice Chair. Currently, we do not have an Interim Chair. Will bring to the attention of the board at the November meeting.</p>	<ul style="list-style-type: none"> <li>• Motion to approve the term correction for Michele King by Rebecca McKellar. Second by Kim Ross. Motion approved.</li> <li>• Motion to approve Laura Bright as a business sector member by Rebecca McKellar. Second by Kim Ross. Motion approved.</li> <li>• The slate of Officers will be presented at the board meeting.</li> </ul>
<p><b>Adjournment:</b></p>	<ul style="list-style-type: none"> <li>• January 12, 2023</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 3:26 pm.</li> </ul>